

Mid-Nebraska Community Foundation

John Russell Applegate Fund for Teachers

Training and Support Grant Policies for 2017-2018

John Russell Applegate (1944-2003) lived most of his life around Sutherland, Nebraska, where he made many friends. He served with honor in the U.S. Army during the Vietnam War. He left a generous bequest to Mid-Nebraska Community Foundation establishing a fund for education, training and support of teachers.

Training and Support Grants from the John Russell Applegate Fund for Teachers are guided by these policies:

1. Grant applications will be considered which provide training or support for K-12 teachers at elementary and secondary schools located in the West Central Nebraska counties of Custer, Dawson, Frontier, Hayes, Keith, Lincoln, Logan, McPherson and Perkins.
2. Grants typically are made only to public schools, to other public educational organizations as well as to non-profit, federally tax-exempt 501(c)(3) organizations. Grants are not made directly to individuals. Grants are not made to support current operating budgets of organizations except for limited experimental or demonstration periods in the form of “seed” money. Grants are made without regard to race, religion, creed or color.
3. Objectives for **Training Grants** will be reviewed annually and may change from time to time. Currently applications are being solicited for training grants in amounts of between \$250 and \$5,000 for training and/or instructional coaching benefiting several K-12 teachers at elementary and/or secondary schools in West Central Nebraska with one or more of the following objectives:
 - a. Training benefiting several teachers in research-based or proven practices to teach language arts, mathematics and/or science
 - b. Training benefiting several teachers in classroom behavioral management strategies
 - c. Training benefiting several teachers in learning styles and differentiated instructional strategies
4. Applications are being solicited for **Support Grants** in amounts of between \$250 and \$5,000 to help cover costs of acquiring resources wanted by K-12 teachers at elementary and secondary schools in order to provide innovative and effective learning experiences for students. Grants for general purpose computers will **not** be awarded. Grants for only a limited number of “Smart Boards” or other specific types of electronic devices in any school building will be awarded.
5. Because there are typically far greater requests for financial support than available resources, projects are favored that will make a major impact, will help make a needed change, or will contribute to the solution of an important educational problem or challenge. Grant awards may differ from the amount of grant money requested.
6. While grant applications are accepted year round, Mid-Nebraska Community Foundation will award grants from the John Russell Applegate Fund for Teachers three times per year. Application deadline dates are: October 15, January 15 and April 15. Applicants will be notified by mail about six weeks after application deadline.
7. Current grant application forms are available from Mid-Nebraska Community Foundation. The Advisory Board for the John Russell Applegate Fund for Teachers will review grant applications and grant awards are contingent upon approval by the Board of Directors of the Community Foundation.

About Mid-Nebraska Community Foundation: The Community Foundation was established in 1978 as a 501(c)(3) organization to help donors invest and build funds in order to provide funding support for a wide variety of organizations, projects and scholarships. The Foundation also manages funds that benefit public agencies and tax-exempt organizations. The Foundation does not operate programs or agencies of its own.

**Mid-Nebraska Community Foundation, 121 N Dewey-Suite 112, PO Box 1321, North Platte NE 69103
Phone 308-534-3315, Fax 308-534-6117, E-mail mncf@midnebfoundation.org**

Mid-Nebraska Community Foundation
John Russell Applegate Fund for Teachers
Application for Training or Support Grant

*(This application form may be re-created as long as all questions are included and answered in the same order.
Type or computer print, answer all questions, attach required information and use one side of paper. Thank you.)*

1. Legal entity name of applicant organization: _____
Name of other organizational entity or sub-unit relevant to this application, if any: _____

2. Primary contact person at applicant organization: _____ Title: _____
Mailing address: _____
Telephone: _____ e-mail: _____

3. Name of K-12 elementary or secondary school teacher initiating or endorsing application: _____
Title and School: _____
Telephone: _____ e-mail: _____

4. Objectives for grants may change annually. This application **most** relates to the following objective (**check one**):
 Training benefiting several teachers in research-based or proven practices to teach language arts, mathematics and/or science
 Training benefiting several teachers in classroom behavioral management strategies
 Training benefiting several teachers in learning styles and differentiated instructional strategies
 Support to help cover costs of acquiring resources wanted by elementary and/or secondary school teacher(s) in order to provide innovative and effective learning experiences for students

5. Name of project: _____

6. Location(s) of project: _____

7. Beginning Date: _____ Ending or Material Acquisition Completion Date: _____

8. Amount of grant requested: \$ _____

9. Briefly describe project: _____

10. Briefly describe **who** and **how many** will benefit from project and **how** they will benefit: _____

11. The applicant organization is which of the following types of non-profit organization (check one):
 Public school, public college, public university or public educational organization
 Non-profit, federally tax-exempt 501(c)(3) organization (attach a copy of IRS letter stating tax-exempt status)
 Other (please describe and supply tax status documentation)

12. List major costs with approximate dollar amounts for this project:

13. Describe optional specific uses for grant funding, if any, for a grant less than the full amount requested:

14. Describe any expected funding sources and amounts for this project other than this proposed grant:

15. *If a grant is awarded, grantee organization will be sent a letter that describes the amount of the grant award, payment procedures and terms of the grant.*

Grantee organizations typically may request 75% of the granted funds with a written request anytime after 45 days prior to the Beginning Date of the project or they may wait to receive full payment after submitting an approved Final Report and Request for Final Payment form. The Final Report and Request for Final Payment form typically is due within 60 days after the Project Ending Date. The Final Report must include a brief evaluation of project and the impact of grant funds, along with the following attachments:

- 1) A statement of actual or approximate major expenses and sources of funds for project.*
- 2) If possible, at least one captioned color photograph of the project that may be reproduced by others.*
- 3) Copies of any relevant news stories and printed materials.*

The remaining balance of a grant award typically is sent shortly after receipt and approval of the Final Report.

Describe need for any exceptions to normal procedures in the case of any grant funding for this project or program.

16. *In order to recognize the John Russell Applegate Fund for Teachers at Mid-Nebraska Community Foundation that makes grants possible, each organization receiving a grant is expected to make good faith efforts to recognize the grant in publicity and other communications relating to a funded project or program. Typically, publicity and communications related to the project are expected to include a statement similar to the following: "This project was supported by funding from the John Russell Applegate Fund for Teachers at Mid-Nebraska Community Foundation, based in North Platte."*

If a grant is awarded, describe **how** (such as news releases, advertisements, programs, newsletters) and **when** the grantee organization would publicize the project and the grant funding.

17. Briefly describe or attach other information that is highly relevant to this grant application, if any:

18. The following K-12 elementary or secondary school teacher has initiated and/or endorsed this grant application.

Signature: _____ Printed name: _____

Title: _____ Date: _____

19. The following administration official certifies that he or she is authorized to sign this grant application on behalf of the applicant organization and further certifies that application is accurate and complete to the best of his or her knowledge.

Signature: _____ Printed name: _____

Title: _____ Date: _____

Please send signed original of complete application to: Mid-Nebraska Community Foundation
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